



POSITION AVAILABLE
Academic & Wellness Support Fellowship
HIGH MOUNTAIN INSTITUTE

The High Mountain Institute is seeking an Academic and Student Wellness Support Fellow, a year-long fellowship in the HMI Semester, GAP, and Summer Term Programs. The ideal job candidate would be interested in developing skills in the areas of teaching, academic support, and student wellness and health management. This student-facing role will afford fellows an opportunity to gain valuable classroom experience, academic mentorship, and experience interacting with and supporting various constituent groups, including students and families.

Primary Job Responsibilities:

- Teaching 1-2 sections of HMI's environmental ethics course (Semester)
- Serving as an in-house substitute for faculty (teaching, faculty on duty, student supervision, and other duties) (Semester)
- Academic and/or residential-life support (Semester and Summer Term)
- Working closely with the Director of Semester and the Dean of Students on on-campus coordination of student health checks and OTC medication distribution, supervision of sick students in infirmary cabin, scheduling and transporting students to doctors' appointments, retrieving and organizing student prescription medicines, creating and maintaining up-to-date and meticulous health logs and tracking systems, regularly communicating with DOS, program directors, advisors, and families on health-related issues and coordinating care (all programs)
- Evacuation runner/on-campus student support (supervision, health checks, meal prep) during field expeditions (includes the HMI Semester, Gap, and Summer Term)

Additional Job Responsibilities:

- Availability to take on additional academic and/or additional residential life responsibilities within the Semester and Summer programs
- On-campus coordination and logistical management of additional HMI programs.
- Other programming support as needed (Semester, Gap, Summer).

Suggested Qualifications:

- Current WFR
- Strong interpersonal skills, including the ability to interact effectively with multiple constituent groups
- Excellent organizational and planning skills, including multitasking
- Computer Skills (Google Suite)
- Experience teaching or working with high school-aged students
- Passion for the outdoors and education
- Willingness to work a flexible schedule
- Start date: August 5, 2022.
- \$17,000 annual salary. If on-campus room and board are not available, a housing stipend of \$8,000 will be provided.

About the High Mountain Institute: HMI seeks to connect our students to the natural world and teach them essential leadership and communication skills through participation in a rigorous academic program, extended wilderness trips, and a community of shared responsibility. For more information, please visit www.hminet.org.

The High Mountain Institute is an equal opportunity employer that strives for diversity by honoring the differences of each member of the community. We seek to build a community (of trustees,

faculty, staff, and students) that represents ethnic, socioeconomic, and geographic diversity and that brings a diversity of experience, background, talent, and perspective.

How to Apply: Please submit a cover letter and resume via e-mail to Jill Gardiner, Administrative Manager & Registrar, at academicwellnessfellow@hminet.org and fill out the [HMI Prospective Employment Form](#) online. We will immediately begin our initial review of applications and will continue reviewing applications until the position is filled. Correspondence via e-mail is preferred.

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